

**RETURN FOR SERVICE OR REPAIR Form 0077**

(One form per item)



<i>For Cormon Lancing use only</i>					
<b>Repair Log No</b>		<b>WON</b>		<b>Date logged</b>	

**PART ONE: for completion by client**

Equipment type			
Serial number			
WON – if known			
Returned with accessories: <i>NOTE: no liability can be accepted for unlisted loose items.</i>	(list)		
Reason for return, please give details and list any relevant sample data sent.			
Owners Company			
Owners contact person			
Phone / fax/ email	P	F	E
Owners return address: <i>NOTE: goods cannot be returned to a post box number.</i>	Street Address:  City: State: Postcode: Country:		

I / We certify that the above equipment:

- a) has been cleaned of all potentially harmful contaminants and
- b) all potentially pressurised compartments have been depressurised and degassed and
- c) the equipment is safe to be handled without protective clothing.

Name:		Title:	
Signature:		Date:	

***NOTE: No item can be accepted for work without this statement being complete and signed. You may be held legally responsible for a false declaration.***

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**PART TWO: For completion by preliminary investigator**

Receipt inspection condition		
Photograph?	Yes / No	
Further cleaning performed – give detail.		
Testing performed – give detail and results		
Disposition		
Date		
Examiners name		

**PART THREE: Billing Information**

Warranty	YES / NO		
<b>ESTIMATE COSTS</b>			
		Rate	Total
Preliminary Investigation Hours			
PI Materials			
Lancing workshop hours			
Lancing Materials			
Packing, shipping, handling			
<b>ESTIMATE TOTAL</b>			<b>£</b>
Quotation number	C	Sent on	
Client order number		Received on	
Shipped to client on			